Title: Report Writing for Investigators

Hosted by: New York/New Jersey Chapter, Association of Inspectors General; and the Office of Special Investigations (OSI) for the New York State Department of Corrections and Community Supervision (DOCCS).

Description/Learning Objectives: Training will address basic grammar, and report writing skills with a focus on inspector general type of reports, organization of large volumes of information, and making recommendations for policy changes.

Date/Time: November 15th, 2018 from 9:00am – 3:30pm

Fee: None

Location: New York State Department of Corrections and Community Supervision - OSI Long Island City Office, 10-06 35th Avenue, Long Island City, NY 11106

Delivery Method: Group – Live

CPE: 5.5 hours of CPEs will be earned upon the completion of the training session and 3 practical writing exercises.

Prerequisites: None

Advanced Preparation: None

Program Level: Moderate to Advanced

Registration: Seating is limited to the first fifteen (15) people to register

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